

September 6, 2017

The meeting of the Sterling Board of Selectmen was called to order at 6:00 p.m.

Selectmen present-Russell Gray, Lincoln Cooper, and John Firlik.

Staff present-Joyce Gustavson.

Pledge of Allegiance: Everyone stood to recite the Pledge of Allegiance.

Audience of Citizens: None.

Approval of Minutes: J. Firlik made a motion, seconded by L. Cooper to approve the 8/16/2017 meeting minutes as presented. All voted in favor of the motion.

Unfinished Business:

**a. North Sterling Road Gravel Bank:** No new information. L. Cooper made a motion, seconded by J. Firlik to table this item to the next meeting. All voted in favor of the motion.

New Business:

**a. Request of Refund of Excess Tax Payments:** J. Firlik made a motion, seconded by L. Cooper to approve the request for refunds to: 1) Gina M. Deal, 80 Porter Pond Road, Moosup, CT 06354-2204 for \$47.29; 2) Dorothy P. Hall-Bomster, 107 Sterling Road, Sterling, CT 06377 for \$143.75; 3) Jamielee D. Sanderson, 285 Church Street, Sterling, CT 06377-2012 for \$32.15; and 4) Zachary Doyon, 25 Babcock Road, Sterling, CT 06377 for \$1,854.92. All voted in favor of the motion.

**b. Discussion Regarding Relocation of Residents on Sumola Road:** R. Gray reported that there are two (2) households on Sumola Road that need to be relocated; one (1) resident has found alternate housing and the other household shall need to be relocated while the bridge is being replaced. The Town is responsible to find housing for the second household; he will contact two (2) hotels in Plainfield and reach out to a local realtor to assist in finding suitable housing for up to two (2) months. L. Cooper made a motion, seconded by J. Firlik to table this item to the next meeting. All voted in favor of the motion.

**c. Discussion Regarding Summary Results of Audit Findings for June 30, 2016 Report:** R. Gray received a letter from Municipal Finance Services, State of Connecticut, Office of Policy and Management, dated 9/1/2017 regarding corrective action plan to eliminate reportable and material instances of noncompliance, significant deficiencies and material weaknesses in internal controls and findings involving questioned costs or a statement describing the reasons why corrective action is not necessary. Moving forward to correct weaknesses in internal controls, written policies and procedure manuals documenting the accounting and internal control processes shall be updated; R. Gray shall monitor the controls that are in place and verify that they are still working and effective on a monthly basis; and month-end or year-end closing schedules shall be established for financial reporting purposes.

Any Other Business: **1) Consider & Act on Application for Driveway Construction Permit for 634**

**Margaret Henry Road:** Gary Smith and Robbin Lynn have submitted an application for a driveway construction permit dated 9/6/2017 for property located at 634 Margaret Henry Road. L. Cooper made a motion, seconded by J. Firlik to approve the application for a driveway construction permit #17-02 for property located at 634 Margaret Henry Road. All voted in favor of the motion. **2) Consider & Act on**

**Purchase of Thousand Foot (1000') Fire Hose:** R. Gray reported that Don Aubrey, Town Engineer, Brian Glaude, Sterling Fire Department, and Joseph Theroux, Sterling Inland Wetland Agent, walked the area around the Sumola Bridge and concluded that a thousand foot (1,000') fire hose needs to be available to provide residential fire protection if needed. There is a fire pond with a dry hydrant nearby that is checked annually. The Sterling Fire Department shall order the hose at a cost of \$4,950; when the bridge construction is complete, the Town shall sell the fire hose back to the Fire Department at a reduced cost. L. Cooper made a motion, seconded by J. Firlik to have Brian Glaude, Sterling Fire Department place an order for a thousand foot (1000') fire hose in the amount of \$4,950 to provide residential fire protection if needed during the replacement of Sumola Bridge. All voted in favor of the motion.

Adjournment: L. Cooper made a motion, seconded by J. Firlik, to adjourn 6:42 p.m. All voted in favor of the motion.

Attest: \_\_\_\_\_

Joyce A. Gustavson, Recording Secretary